

MINUTES OF THE  
MARICOPA ASSOCIATION OF GOVERNMENTS  
POPULATION TECHNICAL ADVISORY COMMITTEE ADHOC SUBCOMMITTEE

December 11, 2007  
MAG Office, Suite 200, Saguaro Room  
302 North 1<sup>st</sup> Avenue  
Phoenix, Arizona

MEMBERS IN ATTENDANCE

Tim Tilton, Phoenix, Chairman  
Jason Crampton for David de la Torre, Chandler  
John Verdugo for Matt Holm, Maricopa County  
Thomas Ritz, Glendale

Caroline Ruiz for Chad Daines, Peoria  
\* Harry Higgins, Scottsdale  
\* Wahid Alam, Mesa  
\* Lisa Collins, Tempe

\*Those members neither present nor represented by proxy.

A- Participated via audio conference

OTHERS IN ATTENDANCE

Sam Andrea, Chandler  
Max Enterline, Phoenix  
Larry Spire, Avondale  
Gary Bilotta, Maricopa County  
Greg Bunce, Maricopa County  
A- Katy Rossiter, U.S. Census Bureau

John Vater, Avondale  
Michael Conlin, Glendale  
Heidi Pahl, MAG  
Harry Wolfe, MAG  
Steve Gross, MAG  
Anubhav Bagley, MAG

1. Call to Order

Chairman Tim Tilton called the meeting to order at 9:05 a.m.

2. Call to the Audience

There were no requests from the audience to address the MAG POPTAC Ad Hoc Subcommittee.

3. Approval of Minutes of October 23, 2007

It was moved by John Verdugo, seconded by Jason Crampton and unanimously recommended to approve the meeting minutes of October 23, 2007.

4. July 1, 2007 Maricopa County and Municipality Resident Population Updates and Methodology

Anubhav Bagley informed the Subcommittee that the Arizona Department of Economic Security (DES) had prepared a draft July 1, 2007 municipality population and housing unit update for Maricopa County. Mr. Bagley stated that at the December 7, 2007 meeting of DES POPTAC, the July 1, 2007 population estimate for Maricopa County of 3,907,492 was approved. Mr. Bagley explained that this population number was within one percent of the draft number recommended by POPTAC at the last meeting. He said at the November 7, 2007 meeting of the MAG Management Committee, members recommended approval of the July 1, 2007 Maricopa County and MAG Municipality Resident Population Updates provided the Maricopa County control total is within one percent of the final control total.

At the December 19, 2007 meeting of the MAG Regional Council, members will consider approval of the final Municipality July 1, 2007 population and housing unit update. Mr. Tim Tilton inquired if the numbers were final. Mr. Bagley informed the Subcommittee that the numbers will be final once approved by MAG Regional Council.

#### 5. Local Update of Census Address Program for Census 2010

Heidi Pahl informed the Subcommittee that the Local Update of Census Address (LUCA) Program for Census 2010, provided local cities, towns and counties with an opportunity to update the Census Bureau's address list which will be used to mail census questionnaires. She further explained that an accurate address list is crucial to obtaining a good Census count and that MAG member agencies had recently registered with the Census Bureau to participate in the LUCA program. She said member agencies had begun to receive their address files. Ms. Pahl stated that members who registered for the program by December 4, 2007 would have 120 days to complete their review and forward the results to the Census Bureau.

Heidi Pahl explained that MAG had been coordinating with its member agencies on the LUCA program. Ms. Pahl said that the Maricopa County GIS staff raised questions about LUCA, including the data review and sharing limitations imposed by confidentiality requirements. She mentioned that Ms. Katy Rossiter from the Census Bureau's Denver Regional Office was teleconferencing to the meeting to address questions about LUCA.

Jason Crampton inquired about the definition of group homes with particular reference to assisted living facilities. Katy Rossiter informed the Subcommittee that a housing unit is only considered a group home in cases where they share facilities like a common kitchen and restrooms. Sam Andrea informed the Census Bureau of a number of technical bugs he had found while working with the software to update LUCA and BAS files. Katy Rossiter explained that the technical help desk at the Census Bureau was in the process of fixing current known issues with the software.

Heidi Pahl noted that to date, 15 MAG member agencies had received their LUCA and BAS materials. Tim Tilton said that the City of Phoenix had not yet received their files. Further questions were asked of Ms. Rossiter by Heidi Pahl, Sam Andrea and Tim Tilton. Answering these questions, Ms. Rossiter informed the Subcommittee that the LUCA address files should only be used for address updates and that all edits to the files would be verified by the Census

Bureau. She also mentioned that there will be a new construction program closer to the Census date but she did not have further details on it.

The meeting adjourned at 9:25 am.